

Listing Advisory Cost Finance Application Form

Qatar Stock Exchange and Qatar Development Bank have established a program for qualifying companies with a finance product to assist in the payment of the professional fees associated with listing on the Qatar Exchange Venture Market (QEVM).

The terms and conditions of any such product, the awarding of which will always be subject to the sole judgment of the Committee established by the Qatar Stock Exchange (QSE) and Qatar Development Bank (QDB) and will be governed in its entirety by a separate finance Agreement.

Please complete this application fully and clearly, using capital letters:

(i) Applicant Establishment Data

Full legal name of Applicant in English	
Foundation Date	
Commercial Registration No. / Date	
External Auditors (Year End)	
Chief Executive Officer/ General Manager	
Address	P.O Box:
	Tel:
	Fax:
	Email:

(ii) Applicant Summary Corporate Data

Business Description	
Sector	
Selected Metrics:	
• Revenue (last financial year)	
• Profit (last financial year)	
• No. of Employees	
Shareholders/Partners (Current)*	
• Shareholder 1	
• Shareholder 2	
• Shareholder 3	

*List all current shareholders/partners with greater than 10% (use separate paper as necessary).

Previous Shareholders/Partners (if any)*

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*List and provide details of all previous shareholders of the Applicant for the past [2/3] years of operations (use separate paper as necessary)

Ultimate Beneficial Owner (if any)*:

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*List and provide details of all or any ultimate beneficial owner of the Applicant, if any (use separate paper as necessary).

To the extent, the Applicant should indicate intentions regarding listing on the QEVM:

Question 1: Listing Advisor & Other Advisors (if any) *:

*This section may be completed at a later stage if no Listing Advisor /other advisors have been appointed at the time of submission of the product Application Form.

Name of Listing Advisor	
Date of Appointment	
Contact Name	
Name of Advisor	
Date of Appointment	
Contact Name	

Question 2: Description of securities to be admitted to trading:

Authorized Capital (QAR)	
Subscribed Capital (QAR)	
Paid-up Capital (QAR)	
Expected Free Float % after Share Issuance	
Shares Owned by Non-Qataris (%)	
Type of Listing/ Admission to Trading	<input type="checkbox"/> Listing After IPO
	<input type="checkbox"/> Direct Listing

Question 3: Targeted timing of listing on QEVM:

Date (Month/Year)	
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Question 4: Additional Information:

Any additional information which the Applicant wishes to bring to the attention of QSE and/or QDB and /or which QSE and/or QDB would reasonably expect to be disclosed as part of this application

Additional Information	
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The Applicant confirms that it:

- (i) Has no conflict of interests with each of QSE and QDB;
- (ii) Should not, to the best of its knowledge, have any conflict of interest with any of QSE or QDB associates; and
- (iii) Is fully aware of application checklist criteria provided below.

The Applicant warrants that the information contained in this application is true in all material respects.

The Applicant acknowledges that any decision as to the acceptance of applications and the giving the finance, if any, is at the sole discretion of Qatar Stock Exchange and/or Qatar Development Bank.

Name of Applicant	
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Signatory 1 (the Chairman or a duly authorized signatory of the Applicant):

Name of Signatory	
Job Title of Signatory	
Signature	
Date	

Signatory 2 (Listing Advisor) (if any)*:

* Signatory 2 should not be required if no Listing Advisor has been appointed at the time of submission of the application. Please see note on Question 1 above

Name of Signatory	
Job Title of Signatory	
Signature	
Date	

Details of contact person for this application:

Name of Contact Person	
Job Title of Contact Person	
Contact Person's Telephone Number	
Contact Person's Mobile Number	
Contact Person's Email Address for Official Correspondence	

Other Details:

*Please tick the following appropriate boxes (✓)

Registered with the Ministry of Commerce & Industry	Registered with Qatar Financial Centre
Detail	Detail

Other Jurisdictions

The Commercial Registration / License is active	Yes	No
Company has a Physical Office in Qatar	Yes	No
At least 51% Owned by Qatari Nationals	Yes	No

The Number of Permanent Employees of the Company is:

• Below 100	
• Between 100 and 250	
• Above 250	

Annual Revenue of the Company :

• Below QAR 50 Mn	
• Between QAR 50 Mn and 100 Mn	
• Above QAR 100 Mn	

Business Actively Managed by a Qatari National	Yes	No
Availability of audited Financial Statements for 3 years OR 2-yr audited financial statement and 1-yr (current year) auditor-certified estimated financials	Yes	No
Valid license of the Listing Advisor/s	Yes	No
Complete listing fee quotation from listing advisor/s	Yes	No
Engagement Letter for Listing / IPO readiness Report	Yes	No

SUBMITTING THE COMPLETED APPLICATION FORM

The signed application form and documentation **should be submitted to:**

Listing Department
 Qatar Stock Exchange
 Al Dana Tower (3rd floor)
 P.O. Box 22114
 Doha, Qatar
 Email address: listing@qe.qa
 Tel: 44333701/ 44333706 / 443337015
 Fax: 44326497

CHECKLIST OF REQUIRED DOCUMENTATION & CRITERIA

#	Description	Please tick to confirm enclosure with this application
1	Certified copy of the following corporate documentation: 1. A General Assembly or a Board of Directors resolution of the Applicant (as may be the case) approving/resolving the submission of a Grant Application Form and eventually the listing on QEVM. 2. Memorandum and Articles of Association; and 3. Valid Commercial Registration.	<input type="checkbox"/>
2	List of Board members, job titles, institutions represented by them, ID copies and/ or passports and contact details of each of them.	<input type="checkbox"/>
3	1. Copies of authorities or power of attorneys of all authorized signatories; and 2. Specimen of signatures of all of the authorized signatories of the Applicant.	<input type="checkbox"/>
4	1. Availability of audited Financial Statements for 3 years OR 2-yr audited financial statement and 1-yr (current year) auditor certified estimated financials 2. Valid license of the Listing Advisor/s 3. Complete listing fee quotation from listing advisor/s 4. Engagement Letter for Listing / IPO Readiness report	<input type="checkbox"/>

Note: Documentation is to be provided to the Qatar Stock Exchange and Qatar Development Bank under the sole responsibility of the Applicant.

Without prejudice to any of the QFMA Offering & Listing Rules requirements in respect of listing on the QEVM, Applicants **must satisfy the following minimum requirements**, at the time of listing:

1. Qatar based registered company.
2. Have at least one-year track record and audited financial statement for that year.
3. Have a minimum subscribed capital of QAR 2 Mn.
4. Have a minimum free float of 10%.
5. Have a minimum of 20 shareholders.
6. Publish an Information Memorandum approved by QFMA.
7. Adhere to all QFMA Offering & Listing Rules and QSE Rules and regulations (QE Rulebook) in effect at the time of admission.

Any decision to approve finance will be at the sole discretion of Qatar Development Bank and meeting the guideline criteria does not guarantee such approval.